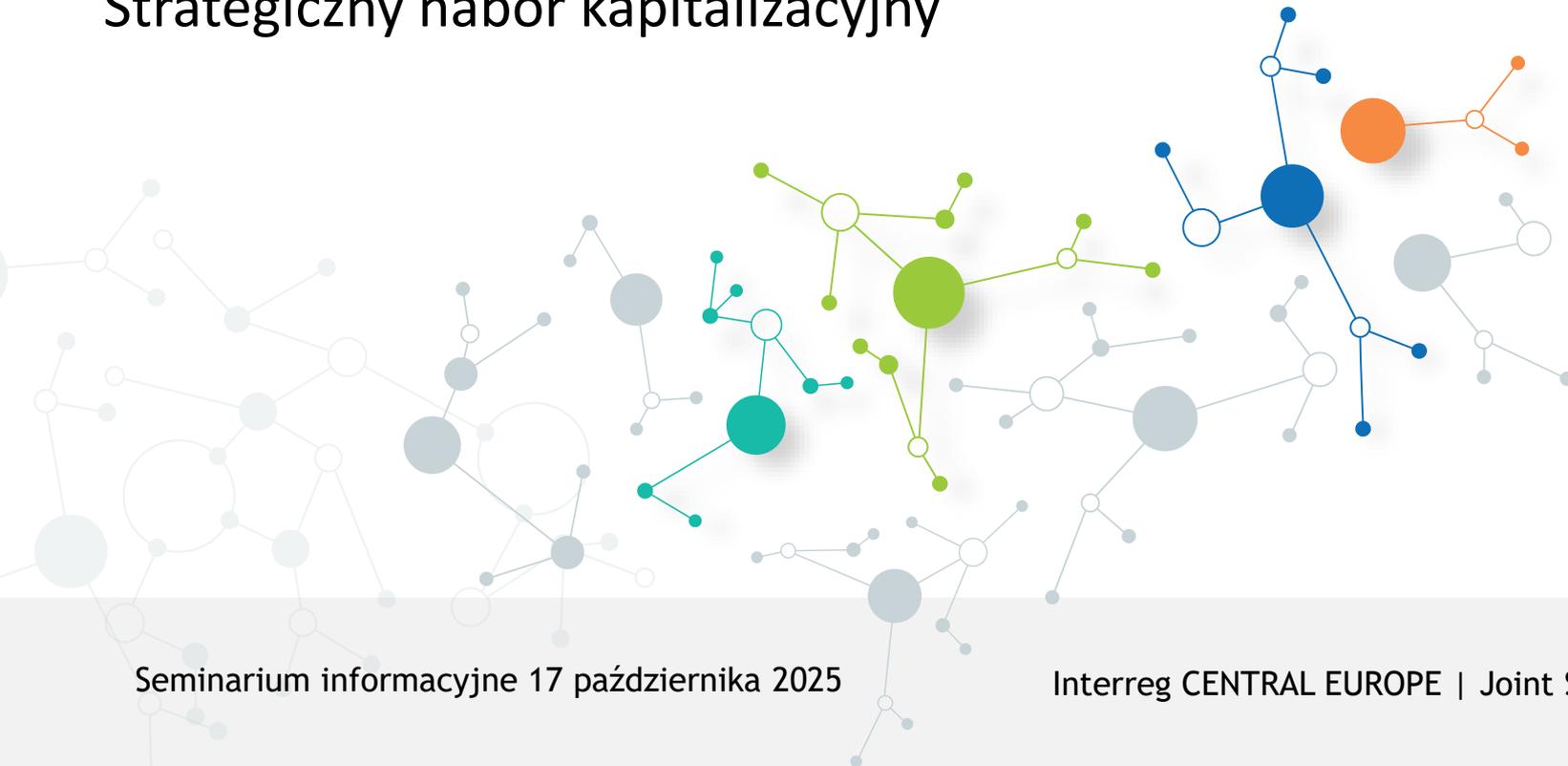




# Strategiczny nabór kapitalizacyjny



Seminarium informacyjne 17 października 2025

Interreg CENTRAL EUROPE | Joint Secretariat

# PRZYGOTOWANIE PROJEKTU KROK PO KROKU

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# Minimum Requirement for Synergies

Project proposals must take up existing outputs and results from:



At least two Interreg **CENTRAL EUROPE** projects 2021-2027 (first and second call)

At least two Interreg cross-border cooperation projects 2021-2027 (or, if relevant, 2014-2020), addressing [internal central European borders](#)

# Key Project Features



## Objective

Clear emphasis on capitalisation of transnational and cross-border [outputs and results](#)



## Transnationality

At least three partners from three countries, two of which are located in central Europe



## Duration

Between 18 and 24 months



## Budget

Up to 1 million EUR of ERDF

# Project Example

## OUTPUTS TO BE CAPITALISED

### Interreg CE:

#### Project 1:

Strategic management approaches and action plans in the concerned sector and TN area

#### Project 2:

Innovative methods and solutions for the concerned sector

### Interreg CBC project 1:

Cross-border monitoring tools tailored for the CB area "A"

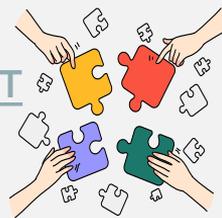
### Interreg CBC project 2:

Models for transboundary management and service delivery in the CB area "B"

### Existing b-solution:

Identification of legal, administrative or technical border obstacles hindering services across borders in the CB area "A"

## CAPITALISATION PROJECT



### Overall project objective:

*To enhance cross-border and regional service delivery through innovative, transferable solutions and coordinated policy approaches for the concerned sector*

### Jointly developed outputs

#### Strategy / Action Plan

- Improved strategies and coordinated action plan for cooperation and service delivery for the concerned sector in the TN area.

#### Pilot Action

- Testing and co-creation of integrated approaches for the concerned sector across borders

#### Solutions

- Joint tools and protocols for the concerned sector to support cross-border implementation and management

## RESULTS/IMPACTS

### UPSTREAM

#### **Policy Uptake:**

Updated national, regional or local policies to set up:

- Joint services across border
- Harmonised standards and procedures in the concerned sector

### DOWNSTREAM

#### **Adaptation and Rollout:**

- Transfer and application of jointly developed solutions for the concerned sector to more CB areas beyond the ones in the initial projects.
- Extension and adaptation of sectoral approaches to additional target groups.

# How to find project partners



- Applicant Community
- Keep.eu
- CE projects' websites
- National Contact Points

A screenshot of the Interreg CENTRAL EUROPE Applicant Community website. The page features a network diagram with nodes and connecting lines in various colors (blue, green, orange). The header includes navigation links: Home, Find Partners, Browse ideas, Events, Collaborations. The main content area has a title "Interreg CENTRAL EUROPE Applicant Community" and a sub-header "Introduction How to find a partner How to become a partner Contact". Below this, there is a "Register now" button and a "MANAGED BY" section with logos for Interreg and the European Commission. The text on the page describes the community's purpose: "This community will help you to get in touch with other organisations from across central Europe and facilitate bilateral exchanges in view of Interreg CENTRAL EUROPE calls for proposals." and "With our next and final call we invite organisations from across central Europe to submit transnational cooperation ideas for strategic capitalisation projects. Targeting all four programme priorities and nine specific objectives, the call aims to tailor existing outputs and create new health, transport, innovation and social services that will benefit the region."

A screenshot of the Keep.eu website. The header includes navigation links: Home, Projects and documents, Programmes, Partners, Countries and regions, Statistics, Representations, Calls for projects. The main content area features a large image of construction workers on a site with the text "How Interreg has supported employment and labour markets" and an "Explore" button. Below this, there are four statistics boxes: "29 827 Interreg projects since 2008 (80% of all projects)", "63 961 Project documents since 2014", "390 Interreg programmes since 2000 (25% of all programmes)", and "139 420 Interreg partnerships since 2008 (80% of all partnerships)". The footer contains a privacy policy notice and a login field.

# Partnership composition - recommendations



- All types of institutions can participate
- Coherence with the territorial and thematic scope of the project (e.g. competencies, governance level, sectors, outreach to target groups etc.)
- Composed of
  - organisations that were actively participating in the Interreg CENTRAL EUROPE projects to be capitalised; and
  - organisations that were actively participating in the Interreg cross-border cooperation projects to be capitalised
- Owning the outputs and results being capitalised, or holding the relevant user rights
- Involving additional organisations that can facilitate the upstreaming or down-streaming of existing outputs and results (e.g. public actors in charge of policies, organisations representing the new territories or sectors addressed)

# Intervention logic

- **Project objectives**

- To be clearly aligned to the call objective of reducing border effects
- To reflect the capitalization focus of the call

- **Project outputs**

- Full set of output types (strategies, action plans, pilot actions, solutions, co-operations)

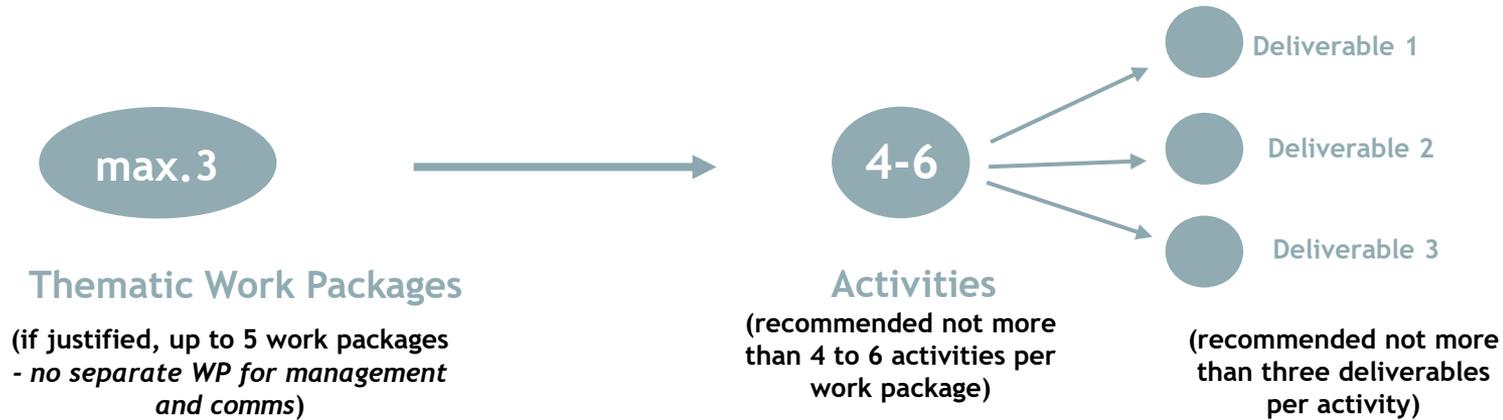
- **Capitalisation approach**

- Upstreaming of outputs and results - main focus on the implementation of strategies and action plans
- Downstreaming - main focus on pilot actions and solutions

- **Project results**

- Concrete uptake of existing outputs and results
- Generating impact and effects for the benefit of wider areas, beyond border regions

# Project work plan



*For guidance and details on the project intervention logic and work plan, please refer to the programme manual, the offline template of the application form and the online tutorials.*

# Key features of a good capitalisation project (1)

-  **Clear and Relevant Logic:** A good project has a clear and relevant intervention logic, contributing to the call objective.
-  **Transnational Added Value:** The project must show clear added value from transnational cooperation.
-  **Clear capitalisation approach:** It has to clearly build on outputs and results of previous projects and demonstrate a concrete capitalisation approach.
-  **Sound Work Plan:** A good project has a well-focused and mature work plan.

# Key features of a good capitalisation project (2)

-  **Competent Partnership:** Partnerships should include partners which were actively involved in the projects to be capitalised and further institutions relevant for their **downstreaming** and/or **upstreaming**
-  **Strong Management:** Effective project management ensures quality outputs and results.
-  **Effective Communication:** A strong communication manager coordinates communication activities.
-  **Value for Money:** Projects must demonstrate value for money with an efficient budget.
-  **Long-lasting Impact:** Projects should ensure long-lasting benefits and broad uptake and roll-out of results in additional sectors and/or regions.

# Budget of the call

Table 2: Indicative ERDF allocation per specific objective

Programme priorities and specific objectives (SO)	Indicative ERDF budget (million EUR)
<b>Priority 1: Cooperating for a smarter central Europe</b>	
SO 1.1 Innovation capacities	3,6
SO 1.2 Smart skills	1,8
<b>Priority 2: Cooperating for a greener central Europe</b>	
SO 2.1 Clean energy transition	2,7
SO 2.2 Climate change resilience	3,4
SO 2.3 Circular economy	2,7
SO 2.4 Environment	3,4
SO 2.5 Green urban mobility	1,8
<b>Priority 3: Cooperating for a better connected central Europe</b>	
SO 3.1 Improving rural and peripheral transport	1,8
<b>Priority 4: Improving governance for cooperation in central Europe</b>	
SO 4.1 Governance for integrated territorial development	1,8
<b>Total</b>	<b>23</b>

# Project budget



Maximum total project budget EUR 1.250.000

(=max. EUR 1.000.000 ERDF)

- Real Costs
- Simplified cost option (SCO)
- Obligatory SCO

Each LP/PP has to choose ONE of the following budget options:

	OPTION 1	OPTION 2	OPTION 3
Preparation	Lump sum for preparation and contracting costs		
Project implementation	CC1 Staff Costs Real costs	CC1 Staff Costs Flat rate 20% of CC4, CC5 & CC6	CC1 Staff Costs Real costs
	CC2 Office & Admin Costs Flat rate 15% of CC1	CC2 Office & Admin Costs Flat rate 15% of CC1	All other CCs Flat rate 40% of CC1
	CC3 Travel & Acc. Costs Flat rate % of CC1 (% is country specific)	CC3 Travel & Acc. Costs Flat rate % of CC1 (% is country specific)	
	CC4 Ext. Exp. & Services Real costs	CC4 Ext. Exp. & Services Real costs	
	CC5 Equipment Costs Real costs	CC5 Equipment Costs Real costs	
	CC6 Infrastructure & Works Real costs	CC6 Infrastructure & Works Real costs	
Closure	Same as option chosen for project implementation		

# Call-related documents

All relevant documents are available for download at [www.interreg-central.eu/documents](http://www.interreg-central.eu/documents)



## Application Package

- a. Terms of Reference (ToR)
- b. Offline application form template with guidance;
- c. Lead partner & project partner declaration templates;
- d. Simplified financial statement (*applicable only to private lead applicants*);



## Tools

- a. Self-assessment tool of your project proposal
- b. Project summary generator
- c. Financial capacity check for private lead applicant
- d. Mapping of B-solutions



## Manuals

- a. Programme manual\*
- b. Jems manual\*

*\*available as PDF and in HTML*

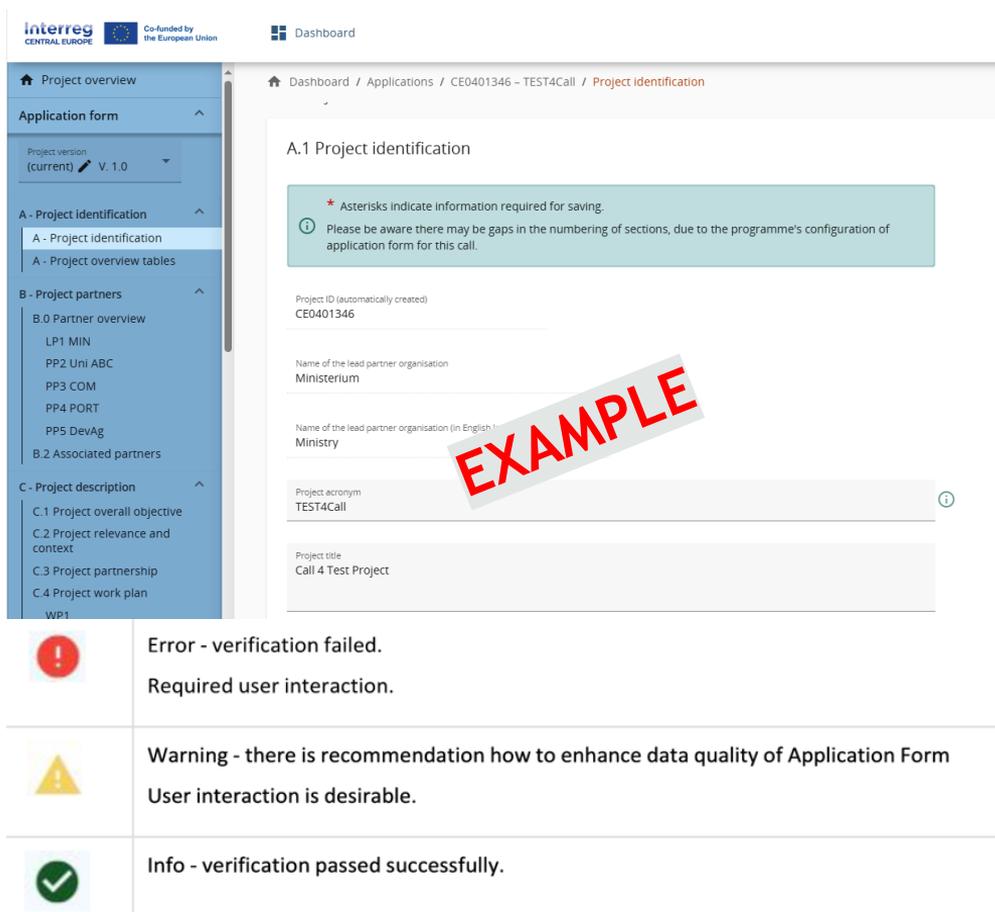
# Jems

Applications have to be submitted through the web-based Joint electronic monitoring system (Jems) available at

<https://jems.interreg-central.eu>

## Attention:

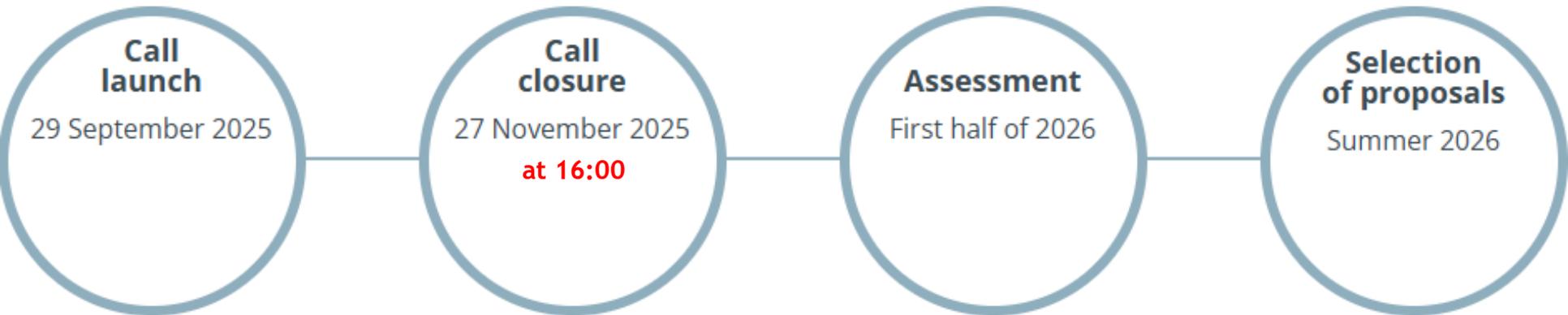
Regularly run the pre-submission checks of your application when preparing your project proposal and don't wait the last minute!



The screenshot shows the 'Project identification' section of the Jems application form. The left sidebar contains a navigation menu with sections: Application form (Project version V. 1.0), A - Project identification, B - Project partners, and C - Project description. The main content area shows the 'A.1 Project identification' form with fields for Project ID (CE0401346), Name of the lead partner organisation (Ministerium), Name of the lead partner organisation (in English) (Ministry), Project acronym (TEST4Call), and Project title (Call 4 Test Project). A red 'EXAMPLE' watermark is overlaid on the form. A green information box at the top of the form states: 'Asterisks indicate information required for saving. Please be aware there may be gaps in the numbering of sections, due to the programme's configuration of application form for this call.' Below the form, a legend defines three types of verification messages: Error (red exclamation mark), Warning (yellow triangle), and Info (green checkmark).

	<b>Error - verification failed.</b> Required user interaction.
	<b>Warning - there is recommendation how to enhance data quality of Application Form</b> User interaction is desirable.
	<b>Info - verification passed successfully.</b>

# Call Timeline



# OCENA WNIOSKÓW

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# Project selection procedure

- Formal and administrative compliance check
- Financial capacity check of the private lead applicant
- Legal status and capacity check of applicants
- State aid assessment of proposals
- Quality assessment of proposals

Full information about the proposals selection can be found in the “Terms of Reference (ToR) for the Strategic Call for Capitalisation (Fourth Call)” and programme manual, chapters II.2 oraz II.4

# Formal and administrative compliance check

- The proposal (application form, declarations and - where applicable - additional documents for private lead applicants) has to be submitted via Jems before the deadline set.
- The submitted application form has to be filled out in all its parts in English language.
- The signed lead partner declaration has to be submitted using the lead partner declaration template provided by the programme.
- The partner declaration has to be submitted using the project partner declaration template provided by the programme.

# Formal and administrative compliance check

- For private lead applicants, the following documents have to be submitted:
  - Interreg CENTRAL EUROPE simplified financial statement;
  - Balance sheets and profit and loss accounts of the last two financial years;
  - Audit report issued by an approved external auditor, OR a reference letter from the bank fulfilling the requirements set in chapter II.2.1.4 of the programme manual.
- The project proposal has to comply with the minimum requirement on synergies as indicated in ToR, § 4 for fourth call.

Proposals that fail to meet any of the above formal and administrative requirements, or do not submit correct(ed) declaration(s) or missing document(s) within the given timeframe, will be regarded as ineligible and will be rejected.

# Quality assessment

Criterion	Weight
<b>Relevance</b>	<b>40%</b>
Thematic, territorial and policy relevance, intervention logic and transnationality	20%
Capitalisation and synergies	20%
<b>Partnership</b>	<b>30%</b>
<b>Implementation</b>	<b>30%</b>
Methodology and work plan	20%
Budget	10%